November 3, 1986

Oklahoma City, OK 73154

Dear

In the next two months you will probably hear more than you ever wanted to know about charitable giving and income tax savings. Those who can afford to make a large contribution at the end of 1986 will probably save more income tax than if they gave the same amount over two or three years. Most donors prefer to give some amount each year to their favorite charity or church and might feel uneasy making a lump sum gift. Others simply like to decide year by year on their charitable gifts.

The Oklahoma City Community Foundation offers taxpayers two important options which allow them to make a substantial charitable gift this year and then decide at a later date how they want the charitable gifts to be distributed in the community. These two options create personal charitable funds at the Community Foundation with which they can fulfill their future charitable commitments.

A <u>Donor-Advised Fund</u> creates an unrestricted, permanent fund named as the donor wishes. Each year, the Donor may advise the Trustees on how the earnings from his fund should be distributed. A minimum contribution of \$5,000 will begin a Donor-Advised Fund and the contribution may be made in cash, securities, real property, or other assets.

An Escrowed Account contribution creates a temporary fund in the donor's name. The donor may request at any time that payments from the principal in the account be made to charitable groups. There is no minimum contribution to begin this account but the minimum payment from the donor's fund is \$100.

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As a donor to the Community Foundation, you are aware of the Designated Funds which are held for more than 130 local non-profit organizations. Contributions to these funds can be made in any amount. A large contribution to an organization might be best placed in one of these endowment-type funds to provide income for the organization into the future.

We encourage you to talk to your tax advisor or CPA about year-end charitable giving. If any of these programs would be of benefit to you, please contact the Community Foundation for more information.

The enclosed yellow flier is a copy of a newspaper advertisement that will run during November. If you know of others who might be interested in using the Oklahoma City Community Foundation, please use the flier to give them this information.

Sincerely,

OKLAHOMA CITY COMMUNITY FOUNDATION

Nancy B. Anthony Executive Director

/src Enclosure:

> Newspaper Advertisement Preprint Return Mail Envelope